

2012 Alaska Business Week Summer Program **PACKING CHECKLIST**

Spending Money

The cost of your room, meals, a program t-shirt and the Alaska Business Week Program and all program materials are included in your registration fee. The campus bookstore will be open during the week for souvenirs. Snacks are available for sale in vending machines. Bring small denominations and change.

Food

Three meals a day are provided for students. Dinner will be provided for those students arriving on Saturday. On the Saturday of departure, only breakfast will be served. Meals are served buffet style so that each student may make their own food selections while taking into consideration any dietary modifications they may need.

Clothing

Dress for Alaska Business Week is casual, though students are encouraged to dress in business attire for their final presentations and awards ceremony on Friday. Shoes and shirts are required in all dining halls and buildings. **DRESS MUST BE TASTEFUL AND APPROPRIATE**; if in doubt, wear something else. Dress that constitutes a safety hazard or that disrupts the optimum learning environment is prohibited. Clothing or jewelry that displays illegal/immoral actions or items including alcohol, drugs, gangs, or violence is not to be worn on campus. Bring enough clothes for 7 days. On Friday there will be a presentation given by students in the morning and an awards ceremony in the evening. Dress clothes for both events are voluntary. Dresses, sweaters, slacks, sport jackets and ties are appropriate if you have them. Dress for the dance is casual.

Suggested Items To Bring:

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| <input type="checkbox"/> Calculator | <input type="checkbox"/> T-shirt | <input type="checkbox"/> Personal Items (i.e. soap, toothpaste, shampoo, feminine products, etc...) |
| <input type="checkbox"/> Alarm clock | <input type="checkbox"/> Shorts | <input type="checkbox"/> Prescriptions |
| <input type="checkbox"/> Fan (the dorms are not air conditioned) | <input type="checkbox"/> Summer casuals | <input type="checkbox"/> Hair dryer / curling Iron |
| <input type="checkbox"/> Wristwatch | <input type="checkbox"/> Sneakers (for the gym) | <input type="checkbox"/> Wash cloth and towel |
| <input type="checkbox"/> Sunglasses | <input type="checkbox"/> Jeans | <input type="checkbox"/> Laundry bag |
| <input type="checkbox"/> Camera | <input type="checkbox"/> Pajamas | <input type="checkbox"/> Blanket (optional) |
| <input type="checkbox"/> Backpack | <input type="checkbox"/> Jacket/sweater | |
| <input type="checkbox"/> Bug spray & sunscreen | <input type="checkbox"/> Dress clothes for presentations | |
| <input type="checkbox"/> Spending Money in small denominations! | <input type="checkbox"/> Hangers | |

Telephones, Computers and Electronic Devices

Students are not allowed to use computers for student company business. Cell Phones, CD and MP3 players are allowed at Business Week programs, but do not bring them to program sessions, seminars, and company meetings. CD and MP3 players, cell phones and text messaging must be turned off and headphones removed prior to entering a session or company meeting. This includes games, too! TV's, laptops and other expensive items should not be brought. Alaska Business Week will not be responsible for lost, stolen or damaged personal items.

NOTE: Electrical appliances, including refrigerators, are not permitted. Should any medications need to be refrigerated, a Residence Advisor in the dorm will be equipped with a refrigerator—please see your RA at check-in.

KEEP THIS CHECKLIST FOR YOUR RECORDS