

Student Last Name \_\_\_\_\_

University \_\_\_\_\_

# WBW Student Check Out Form

**IMPORTANT!** Please bring this form with you to registration at camp!

Students are requested to leave their Washington Business Week program:

1. Friday night following the Banquet/Awards Ceremony (approximately 9:00 p.m.)  
Check out is from 9:00 p.m. to 11:00 p.m. on Friday.

**OR**

2. Saturday morning  
Check out is from 8:30 a.m. to 10:00 a.m. on Saturday.

For safety reasons, we ask that you tell us below **WHEN** your student will be leaving Washington Business Week and **WHO** they will be returning home with.

Please note that your student will **ONLY** be released from Washington Business Week with the person(s) written on the form below **AFTER** they have received approval from the Washington Business Week Staff.

For the safety of our students, students must check out through the BW Office on campus. The Washington Business Week Staff will check the identification of the person(s) checking out each of our students.

**Please bring photo identification to the Washington Business Week Office when checking out your student.**

We appreciate your understanding in this important matter.

My student is attending a program at: (circle) WESTERN    GONZAGA    CENTRAL    PACIFIC LUTHERAN

Student's Full Name \_\_\_\_\_

Student will be leaving:     FRIDAY     SATURDAY

Student will be leaving via:     Parent     Relative     Sibling     Friend  
    Carpool     Bus     Train     Air     Other \_\_\_\_\_

Name of individual(s) I authorize to provide transportation: \_\_\_\_\_

Parent/  
Guardian Name: \_\_\_\_\_  
*Print Name*

\_\_\_\_\_  
*Parent/Guardian Signature*

\_\_\_\_\_  
*Date*

**For Office Use Only:**

Student checked out on:     FRIDAY     SATURDAY

ID checked:     Staff Signature \_\_\_\_\_

I certify that I am the individual authorized above to check out this student and that I am checking out \_\_\_\_\_ from Washington Business Week on \_\_\_\_\_(date).

Printed Name: \_\_\_\_\_

Signature: \_\_\_\_\_