



Washington Business Week Summer Programs

PACKING CHECKLIST

Spending Money

The cost of your room, meals, a program t-shirt, the Washington Business Week Program and all program materials are included in your registration fee. The campus bookstore will be open during the week for souvenirs. Snacks are available for sale in vending machines. Bring small denominations and change.

Food

Three meals a day are provided for students except for Sunday (day of arrival: lunch and dinner are provided) and Saturday (day of departure: breakfast only). Meals are served buffet style so that each student may make their own food selections while taking into consideration any dietary modifications they may need.

Clothing and the Weather

Business Week sessions are informal. Most likely the days will be warm and the evenings will be cooler. Shorts, t-shirts, and a sweatshirt are advised (no short-shorts or see-through tops). Bring comfortable shoes. We do a great deal of walking! Shoes and shirts are an absolute must in the dining halls and the gym. Dress that constitutes a safety hazard or that disrupts the learning environment is prohibited. Please review the **WBW Dress Code Policy** attached to this checklist. Resident Advisors will enforce the dress code during the program. Due to safety regulations, **all Washington Business Week participants must wear closed-toe shoes, long pants and a warm jacket while on off-campus tours.**

Tuesday Is Team Spirit Shirt Day

Show your pride and wear a shirt or jersey from your high school, future college or favorite professional sports team.

Friday Presentation, Trade Show & Awards Ceremony

Dress clothes are voluntary, but dresses, sweaters, slacks, sport jackets and ties are appropriate, if you have them.

Suggested Items To Bring:

- | | | |
|---|--|--|
| <input type="checkbox"/> Pillow | <input type="checkbox"/> T-shirts | <input type="checkbox"/> Plastic hangers (not wire) |
| <input type="checkbox"/> Extra blanket or sleeping bag (optional – linens are provided by all universities) | <input type="checkbox"/> Shorts | <input type="checkbox"/> Laundry bag |
| <input type="checkbox"/> Towel and washcloth | <input type="checkbox"/> Sneakers (for the gym) | <input type="checkbox"/> Refillable water bottle |
| <input type="checkbox"/> Fan (the dorms are not air conditioned) | <input type="checkbox"/> Closed-toe shoes (for tours) | <input type="checkbox"/> Camera |
| <input type="checkbox"/> Alarm clock | <input type="checkbox"/> Flip flops | <input type="checkbox"/> Wristwatch |
| <input type="checkbox"/> Hair dryer/curling Iron | <input type="checkbox"/> Jeans | <input type="checkbox"/> Sunglasses |
| <input type="checkbox"/> Toothbrush/toothpaste | <input type="checkbox"/> Pajamas | <input type="checkbox"/> Calculator |
| <input type="checkbox"/> Shampoo/conditioner/soap | <input type="checkbox"/> Jacket/sweater | <input type="checkbox"/> Backpack |
| <input type="checkbox"/> Prescriptions | <input type="checkbox"/> Dress clothes (if you have them) | <input type="checkbox"/> Snacks |
| <input type="checkbox"/> Sunscreen | <input type="checkbox"/> Bathing suit, cover-up & towel (for swimming – where available) | <input type="checkbox"/> Spending money in small denominations and coins for vending machines |

Computers, Cell Phones and Electronic Devices

Computers/laptops are not required for student company business. Cell phones, computers/laptops and MP3 players are allowed at Business Week programs, but please do not bring them to program sessions, seminars, and company meetings. Electronic devices must be turned off and headphones removed prior to entering a session, seminar, or company meeting. This includes games, too! TV's and other expensive items should not be brought. Washington Business Week will not be responsible for lost, stolen or damaged personal items.

NOTE: Electrical appliances, including refrigerators, are not permitted. Should any medications need to be refrigerated, a Resident Advisor in the dorm will be equipped with a refrigerator – please see your RA upon registration.

Business Week, Healthcare Week, Agri-Energy Week, Manufacturing Week, and Advanced Business Week are programs of the Foundation for Private Enterprise Education, a 501(c)(3) organization.

Washington Business Week

923 Powell Ave SW, Suite 100 | Renton, WA | 98057

Phone: 253.815.6900

Fax: 253.815.6985

Email: registrar@wbw.org

7/16



Washington Business Week Summer Programs

DRESS CODE POLICY

During your week at Washington Business Week, we want you to have the best experience possible. We have developed the following dress code out of respect for our participants, the university community, visiting business professionals and the community volunteers that you will be involved with this week.

Dress at Washington Business Week is casual. Shorts and summer attire are acceptable within the guidelines outlined below. **DRESS MUST BE TASTEFUL AND APPROPRIATE**; if in doubt, wear something else.

Please be advised that the following dress code will be enforced for all individuals attending the program, including staff, company advisors, interns, volunteers and resident advisors.

By planning ahead and packing appropriately, you will be contributing to a positive camp atmosphere and you will save yourself the inconvenience of having to change. If you choose to dress inappropriately, you will be asked to change or be required to wear a camp-issued shirt. Resident Advisors will enforce the dress code.

1. Shorts and skirts should be at least mid-thigh length. (Closer to the knee than to the hip.)
2. Items of clothing which expose bare midriffs, bare chests, undergarments, or that are transparent (see-through) are prohibited. Tank tops with straps wider than one inch are permitted. Please be advised that spaghetti straps, shirts which expose a bare back, halter tops, and tube tops are prohibited.
3. Dress that constitutes a safety hazard or that disrupts the optimum learning environment is prohibited. Articles of clothing or jewelry which display profanity, illegal/immoral actions, products, or slogans which promote tobacco, alcohol, drugs, gangs, sex or are in any other way distracting, are not to be worn on campus.
4. Excessively baggy or tight clothing, and clothing which advertises gang symbols or affiliation, is prohibited.
5. Shoes and shirts are required in all dining halls and buildings.
6. Due to safety regulations, all Washington Business Week participants must wear closed-toe shoes, long pants and a warm jacket while on off-campus tours.
7. Clothing for all water recreation:
 - Swimsuits for men: swim trunks only (No shorts, cut-off pants or Speedos).
 - Swimsuits for women: One-piece suits recommended, however, two-piece suits are allowed as long as they are modestly cut. No string, thong or crochet suits will be allowed.
 - Swimsuits may only be worn during free time swimming or water activities, as arranged by resident advisors; nowhere else. Please note that sunbathing is not allowed.
 - Everyone must completely cover swimwear coming and going to the pool. No see-through cover-ups.
 - Snorkel equipment, fins, air mattresses and other aids are not allowed in the pool.

If you have any questions about the Dress Code Policy, please contact a WBW staff member or a Resident Advisor (RA).

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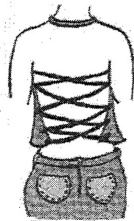
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Washington Business Week Summer Programs

DRESS CODE POLICY

WBW Visual Guide to Dress Code Violations



Backless Shirt



Visible Underwear



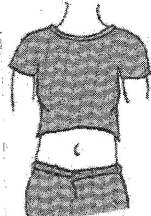
Visible Underwear



Halter Top



Excess Accessories



Visible Midriff



Visible Cleavage



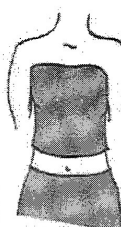
One-Shouldered Top



Inappropriate Logo



Poorly Placed Logo



Tube Top



Visible Undergarments
or "Spaghetti" Straps



Revealing Pants



Low-Rise Pants



Short-shorts or Skirts

Drawn by Cynthia Sperry 2003 (4-H Summer Camp Dress Code) and Lizzie Braicks, Gonzaga University

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